

Request for Proposal 21/22-005
Bee County Law Enforcement Center – Rooftop DOAS
Installation
Responses due: 05/27/2022

SEALED PROPOSAL PACKAGE TO BE DIRECTED TO:

April A. Cantu
Bee County Auditor
111 S. St. Mary's, Suite 101
Beeville, TX 78102

(Clearly Marked)
B.C.L.E.C. RFP 21/22-005
Rooftop DOAS Installation
Do Not Open until: **May 27, 2022**

(RFQ Packages will include 1 Original, 5 copies and a flash drive)

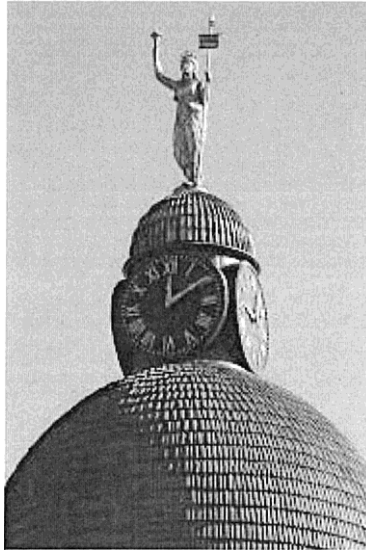


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Request for Proposal
BCLEC: 21/22-005
Rooftop DOAS Installation
RFP COVER SHEET

To be completed by the **Entity and the Officer with authority** to commit for the Entity are:

Entity Name: _____ By: _____
(Signature)

Address: _____ Print Name: _____

_____ Title: _____

_____ Date: _____

Phone: _____ Fax: _____

This Submittal is from a/an () individual () partnership () corporation organized and existing under the laws of the State of Texas.

The Entity's federal identification number is:

The Undersigned certifies that to the best of their knowledge:

() There is no officer or employee of Bee County who has, or whose relative has, a substantial interest in any contract award subsequent to this proposal.

() The names of any and all public officers or employees of Bee County have, or whose relative has, a substantial interest in any contract award subsequent to this submission are identified by name as part of this submittal.

The Undersigned further certifies that the Entity ___ is or ___ is not currently debarred, suspended or proposed for debarment by any federal agency. The undersigned agrees to notify Bee County of any change in this status, should one occur, until such time as an award has been made under this action.

Date: _____ Entity Name: _____

By: _____ Printed Name: _____

Bee County Law Enforcement Center: Rooftop DOAS Installation:

Bee County Scope of Work:

Furnish and install a total of 4 DOAS systems as described below and attached to this document

- Jail DOAS – Provide heat pump DOAS package unit with hot gas reheat. Unit shall have horizontal discharge for roof mounted ductwork to be connected to existing outside air intakes on roof mounted package equipment. See schedule for DOAS-1 (2,250 CFM), DOAS-2 (1,860 CFM) and DOAS-3 (1,870 CFM) on attached sheets. Convenience outlets not required since all equipment is within 25' of existing convenience outlet.
- Sheriff's Office DOAS – Remove SEF-1. Provide a heat pump DOAS package unit with hot gas reheat. Unit shall have horizontal discharge to connect to existing supply fan curb opening. See schedule for DOAS-4 (1650 CFM) on attached sheets. Connect circuit serving SEF-1 to convenience outlet provided with unit.
- The four DOAS units will be served from a roof mounted wireway with 4 fusible disconnect switches. The wireway will be mounted on Unistrut and will be located at the closest DOAS unit to the electrical room. The feeders from the electrical room to the wireway will be run across the roof. The wireway feeder will originate from a new breaker in Distribution Panel SDP (space 9)

Project Description:

Please see attached documents:

Attachment A: DOAS installation

Attachment B: Additional revised drawings

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity. By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person doing business with local governmental entity.**

2

D Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate .)

3 **Describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.**

4 Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor or other person doing business with local governmental entity

FORM CIQ

Page 2

5 Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

Yes No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each affiliation or business relationship.

6 Describe any other affiliation or business relationship that might cause a conflict of interest.

7

Signature of person doing business with the governmental entity

Date

CALENDAR OF EVENTS

Listed below are the dates and times by which stated actions must be taken or completed. If Bee County determines in its sole discretion that it is necessary to change any of the dates and times, Bee County will issue a written addendum to this RFP, via website

DATE/ TIME	ACTION
Tuesday April 26,2022	Request for Proposal documents to be released to Respondents on Bee County website: www.co.bee.tx.us
Thursday April 28 and May 5,2022	Legal Advertisement for RFP 21/22-005
Friday May 13,2022	Last day and time for Respondents to submit only written communications, inquiries, and approved equivalents. They <u>must</u> be E-MAILED to: Veronica Saldana Veronica.saldana@beecounty.texas.gov
	Addenda, if any, Inquiries response will be by emailed to Respondents. Response will also be online: https://www.beecounty.texas.gov/rfp
Friday, May 27,2022@2:00p.m	Deadline for submission (Packet opening May 27,2022@2:15p.m.)
TBA	Special called Bee County Commissioner's Court to take action on selected qualified Respondents

Evaluation Criteria:

Bee County will evaluate each RFP as follows:

Firm's Overall Experience and History: Demonstrated professional and financial stability. Demonstrated range of successfully completed projects for municipal and other governmental entities. This will be 20% of the total score.

Firm's Experience with Projects of a Similar Nature: Demonstrated range of successfully completed projects for institutional entities including government and office facilities. This will be 40% of the total score.

Firm's Capacity: Number, range and depth of experience of the personnel proposed for the Bee County Project. Total number of staff in firm. Number and size of other projects currently being handled by the firm. This will be 30% of the total score.

Responsiveness to the RFQ: Overall quality of the response to the RFP, clearly demonstrating understanding of the purpose, scope, and objectives of this RFQ. This will be 10% of the total score.